

POSITION TITLE: Systems Engineer for SQL Server / Oracle DBA Support

DUTIES:

Recommend and lead the installation of major system hardware and software ensuring its total integrity and integration into the site's computer environment. Coach and guide systems engineers to be a secondary contact for issues related to reliability, stability, and availability of all system resources. To train personnel in technology and procedures. This position requires routine, 24 X 7 coverage (rotational, on-call duty pager) of database availability and problem resolution, job scheduling of import/exports, backup/recovery, integrity checks, reorganization of data, and the ability to work weekends and off hours as needed for security patching, upgrades, etc. that will require a flexible work schedule which may include some OT or schedule adjustment when the need arises.

REQUIRED QUALIFICATIONS:

Education:

Position requires a 4 year degree in Software Engineering, Computer Science, or related discipline with 5 years proven performance in related assignment(s), or a non-related 4 year degree with 7 years proven performance in related assignment(s). In lieu of a degree, a high school diploma and at least 8 additional years of relevant information technology experience is acceptable.

Experience/Skills:

Training in information management, related area technologies, procedures techniques, and policies is needed, while also having working knowledge of standard practices and applications. Knowledge of computer hardware and software, data communications concepts, and computer system management concepts for site or site similar environments is needed. Extensive knowledge of computer hardware, software, database management, and related technologies, data communications, personal computing, and customer business operations and computer system management concepts for site or site similar environments is needed. Understand the principles, concepts, practices, and techniques of information management; display knowledge of experience in analysis and planning; possess an understanding of section policies, procedures, goals, and objectives.

Work Hours:

A 40 hour work week is scheduled. The 40 hour work week will consist of (4) 9 hour work days with (1) 8 hour work day and every other Friday off. Workweek includes SRNS holidays. Each work day has a 30-minute unpaid lunch. As stated in the duties, work hours will require flexibility to work weekends and off hours as either OT or schedule adjustment during the rotational, on-call assignment.

Area Security Access:

A security clearance is not initially required; however, candidate must be capable of obtaining an L clearance if required to perform assigned duties.

CANDIDATE EVALUATION FORM

CANDIDATE NAME: _____

POSITION TITLE: **Systems Engineer for SQL Server / Oracle DBA Support**

MINIMUM REQUIREMENTS
(See Job Description)

	<u>YES</u>	<u>NO</u>
1) U. S. Citizen	_____	_____
2) BS Degree in Software Engineering, Computer Science or related discipline with 5 years proven performance in related assignment(s)	_____	_____
OR		
Non-related BS Degree with 7 years proven performance in related assignment(s)	_____	_____
OR		
In lieu of a degree, a high school diploma and at least <u>8</u> additional years of relevant information technology experience is acceptable	_____	_____
3) Telephone interview to validate resume data*	_____	_____
4) Reference check to evaluate performance capability*	_____	_____

*Evaluation validation criteria

Additional Qualifications of Candidate:

Narrative Discussion of Resume Validation:**

(**Discussion not required if candidate is acceptable)

EVALUATOR: _____

DATE: _____