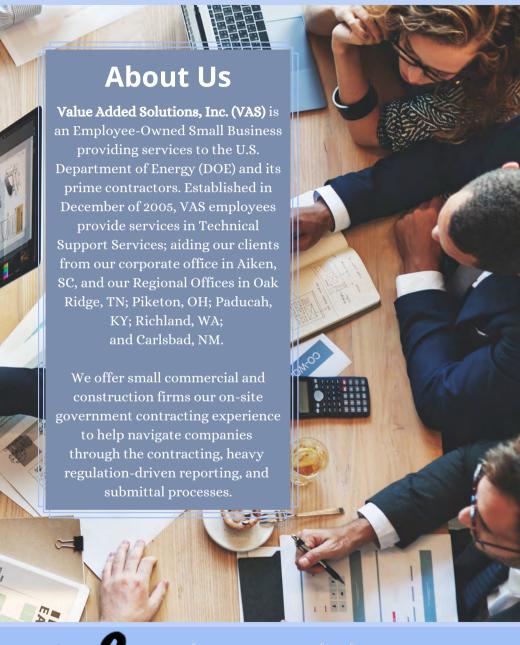
Business Services





www.valueaddedsolutionsinc.com

Business Services

Value Added Solutions is experienced and prepared to fully support our clients with an extensive range of business services:

Accounting & Finance

We provide accounting and finance support following Generally Acceptable Accounting Procedures (GAAP) and Defense Contract Audit Agency (DCAA) accounting standards.

Administrative Support

Value Added Solutions provides a wide variety of administrative services, including office and project administrative functions at all levels, from entry to supervisory roles.

Procurement & Contracts

Our procurement and contracts staff have the knowledge and experience needed to prepare, analyze, review, issue, negotiate, and administer procurement packages as well as identify and resolve customer/supplier concerns.

Training Services

VAS provides training services for a variety of industries and groups of all sizes. From virtual and traditional classroom settings to written and online programs, our trainers ensure consistent, effective, and tailored information for the setting.

Human Resources

Our HR professionals support the development and implementation of HR initiatives and systems with a strong knowledge of laws, regulations, and industry best practices.

Records Management

VAS provides Records Management and Document Control (RMDC) services. Our RMDC team members bring strong PC, interpersonal, and communication skills to aid in position duties.

Technical Writing

Our technical writers possess the knowledge and skills necessary to produce required documents and update documents prepared by others.

Contact us

www.valueaddedsolutionsinc.com (855) 644-0070

> 237 High Gate Loop Aiken, SC 29803

Business Hours

Monday - Friday 8am - 5pm

Aiken, SC	Oak Ridge, TN	Richland, WA	Paducah, KY	Carlsbad, NM	Piketon, OH
(803) 644-0070	(865) 425-7580	(509) 940-9092	(270) 238-6756	(575) 386-5464	(740) 520-2260